***Length of Appointment:*** *ASU Tempe’s DiscoverE Day*

***Time Commitment:*** *Friday, February 12, 2016 | 9am – 2pm*

***Location:*** *Arizona State University Tempe Campus, Engineering Center G-Wing (ECG) West Patio*

*501 E. Tyler Mall, Tempe, Arizona 85281*

***Responsible to****: Elizabeth Cross, Volunteer Manager for Engineering Deans Office*

***Parking Location****: Apache Blvd. Parking Structure*

*401 E Lemon Street, Tempe, Arizona 85281*

***Volunteer Hospitality Location:*** *Engineering Center F-Wing (ECF) Rm 130*

***Volunteer Title: Sparky Handler***

***Purpose****: The purpose of this volunteer assignment is to support Sparky in all his adventures at our event.*

***Key Responsibilities:***

* *Guide Sparky*
* *Take pictures of Sparky and guests*
* *Keep Sparky on schedule and monitor time*
* *Engage with guests to get them excited about Sparky*
* *Make sure Sparky gets adequate breaks when needed*

***Qualifications:***

* *Comfortable engaging with kids*
* *Comfortable in large crowds of people*
* *Outgoing personality*
* *Time Management*

***Support:***

* *Advanced formal training will be provided*
* *Follow-up onsite training will be provided*
* *Volunteer Manager will be present on site for questions and assistance*

***Benefits:***

* *Event volunteer t-shirt*
* *Meal*
* *Parking validation*
* *Deans Funding Points*

***Skills Developed:***

* *Communication skills*
* *Time management skills*

***Dress Code****: Casual, but modest. Appropriate for engagement with young children.*

***The Event Program****: ASU’s Ira A. Fulton Schools of Engineering will host 1500 3rd- 8th grade students and their teachers at ASU’s Tempe and Polytechnic campuses. Students engage in hands-on engineering design activities and explore various types of engineering at the expo hosted by engineering students and faculty. They will discover the world if engineering and technology. The event is free and promises fun for all!*